

Woods Memorial Library
Telescope Borrowing Policy and User Agreement

Borrowing Policy:

1. This Telescope may only be checked out and returned to a staff member at the Circulation Desk.
2. A valid CWMARS card AND a current photo ID must be presented at checkout.
3. Borrowers must be 18 years old or older.
4. The borrower must sign a Telescope Borrowing Agreement each time the telescope is checked out.
5. The telescope may be borrowed for fourteen days, with no renewals. After the fourteen day period the telescope will be considered lost.
6. The overdue fine for the telescope is \$5.00 per day, not to exceed \$50.00.
7. The borrower is responsible for all costs associated with damage or loss of the telescope and/or peripherals. Any missing items will result in charges. The total cost of the lost and/or damaged telescope is \$350.00.
8. The borrower is responsible for reading the instruction manual for the telescope's proper care and use.
9. The borrower agrees to never look directly at the sun through the telescope or its finder scope because permanent eye damage could result. Even pointing the telescope at the sun could result in telescope parts melting. The Woods Memorial Library will not be held liable for any injuries incurred as a result of telescope use.
10. Any situation not covered by this policy will be reviewed and acted upon by the Library Board of Trustees at its sole discretion.

Items included with Telescope:

- Laminated user's manual
- Night sky map
- Head lamp/red light
- Audubon Society pocket guide
- Pouch on telescope

Telescope User Agreement:

I agree to follow the telescope borrowing policy for the Orion StarBlast Telescope from Woods Memorial Library. I accept all responsibility for any damage to the telescope or caused by the use of the telescope when it is checked out in my name. **I understand that I should not look at the sun with the telescope.**

Patron Name _____

Patron Signature _____ Phone _____

Library Card Number _____ Staff Initials _____